

# AUSPICE SERVICES AGREEMENT

## Parties

|                         |  |                       |  |
|-------------------------|--|-----------------------|--|
| <b>Project Provider</b> |  | <b>Auspice</b>        |  |
| [insert name]           |  | [insert name]         |  |
| <b>Address</b>          |  | <b>Address</b>        |  |
| <b>Contact Person</b>   |  | <b>Contact Person</b> |  |
| <b>Phone</b>            |  | <b>Phone</b>          |  |
| <b>Email</b>            |  | <b>Email</b>          |  |

## Funding Details

|                        |   |
|------------------------|---|
| <b>Project</b>         | [insert Project description/purpose]  |
| <b>Term</b>            | [insert start date] until [insert end date]                                   |
| <b>Funding details</b> | [AA to insert brief details of payments consistent with the Project Schedule] |

## Auspice Fee and Payment

|                                  |  |
|----------------------------------|--|
| <b>Auspice Fee (incl. GST)</b>   | 10% of Funding (incl. GST) – \$[insert dollar amount]<br>[Insert fee arrangements, including costs for specific services such as preparation of financial statements.] |
| <b>Payment Timing</b>            | [Insert timing for payment]  |
| <b>Authority to expend funds</b> | [Insert names of Project Provider’s representatives who are responsible for authorisation of payments and the process for authorisation]                               |

## Roles and Responsibilities

|                         |   |
|-------------------------|---|
| <b>Auspice</b>          | [Insert the description and requirements of the auspice services. Any specific cooperation and reporting requirements should be set out here.]  |
| <b>Project Provider</b> | [Insert description. For example:<br><ul style="list-style-type: none"> <li>• ensure the Funding is used in accordance with the Project and Objectives;</li> <li>• deliver the milestones in accordance with the Project;</li> <li>• monitor and report on its performance against the deliverables in the Project Description and any other requirements as notified by Aboriginal Affairs]</li> </ul> |

|                              |   |
|------------------------------|---|
| <b>Additional Provisions</b> | [insert any additional provisions as agreed between the parties, eg. sub-contracting arrangements, how each party will be publicly acknowledged, ownership of intellectual and cultural property, etc.] |
|------------------------------|---|

## Signed:

|  |  |
|--|--|
| Signed for the <b>Project Provider</b> by:   | Signed for the <b>Auspice</b> by:  |
| <br><br><br><br>   | <br><br><br><br>   |
| <b>Authorised representative</b><br>Name: [insert name of representative]<br>Date: | <b>Authorised representative</b><br>Name: [insert name of representative]<br>Date: |